

Working with Content Types

Configuration of Content Types allows Site Collection Administrators and Site Owners to group attributes such as metadata, workflows and document templates into functional components. This functionality allows for an enhanced user experience and reduced administrative overhead:

Student Prerequisites

Have experience with Internet Explorer or an equivalent tool and be familiar with SharePoint Products and Technologies. If you are new to SharePoint, Combined Knowledge's Short Course "Introduction to SharePoint 2007" should be taken or have equivalent knowledge.

The following lessons are also covered:

- Overview of Content Types
- Work with Content Types
- Add columns to Content Types
- Associate documents with Content Types